



## Mobile Technology Policy

### Rationale:

Cranbourne East Secondary College understands our students live in a mobile and connected world, but we also are aware of the issues that can arise from the misuse of this technology.

### Objectives:

- To ensure that Cranbourne East Secondary College strives to be at the forefront of digital learning.
- To create meaningful digital learning experiences that enhance student learning.
- To reinforce, within the school community, that online behaviour and communication is governed by the same high expectations that govern all interactions at the College.
- To ensure our students are able to use their own personal devices to enrich their learning opportunities.

### What are Mobile Technologies?

Within the context of the College, mobile technologies refer to any electronic device that students can use, to enhance their learning. This can include, but is not limited to: mobile phones, smart phones, tablets, mp3 players, digital cameras and other devices.

### Implementation:

- Mobile devices will only be used in the class for learning purposes and as expressly directed by the teacher.
- Staff are under no obligation to allow the use of mobile technologies in their classrooms.
- Mobile devices will fall under the same acceptable use policy as student's laptops.
- The use of mobile devices is subject to state and federal legislation.
- Phones should be set on 'silent' or 'vibrate' mode.
- Any student who is feeling unwell at school and needs to go home must arrange this through Sick Bay. Under no circumstances may students use their mobile phone to contact home and make arrangements to leave.
- Mobile technologies are brought to, and kept at school, entirely at their owner's risk. The College will not accept any responsibility for theft, loss, damages or health effects (potential or actual) resulting from mobile technologies usage.
- Students, parents and guardians should recognise that mobile technologies are a target of theft and should always be stored securely.
- Parents/guardians and students should ensure that mobile technologies are properly and adequately insured as personal property.
- Mobile devices should be used in line with Child Safety Standards - Ministerial Order No. 870.
- Students must unlock their mobile devices and allow access to the device for members of staff, if any of these guidelines are believed to have been breached.

- If students fail to comply with any of these guidelines, mobile technology privileges will be instantly revoked and the offending students will be required to hand their device into their year level office, each morning before school.
- Any student found using mobile technologies inappropriately, such as for the purpose of bullying, will experience more severe consequences.
- Teachers will not be responsible for minding student mobile technologies, as a result of a students' request, under any circumstance.

Students and parents must sign an agreement that the technologies will be used responsibly. This includes:

- Mobile devices will only be used to take pictures, record sound or video, when it is a permitted activity of a class lesson.
- Students will seek permission from individuals **before** taking photos, recording sound or videoing them (including teachers.)
- Students must not publish or send photos, recorded sound or video to anyone else or to any online services.
- Mobile devices must not be brought to exams or assessment periods, in line with VCAA regulations.
- Mobile devices will not be used to find, create or send information that might be harmful, inappropriate or hurtful to any member of our community.
- Mobile devices must never be used to write or participate in online bullying or other anti-social behaviour.
- Mobile devices must never be used to participate in, or organise, any illegal activities.

**Evaluation:** The effectiveness of this policy will be reviewed as part of the College's annual review cycle.